



City of Kingsley

5/04, Revised 12/05, 7/07, 07/11, 07/12, 06/14, 01/15

Welcome!

Hello to all Kingsley residents. If you are new to our city, welcome to Kingsley. We are glad you have chosen to live in our wonderful community and hope that you will stay with us for years to come.

Many years ago, our community was part of Farmington, the once sprawling farm of the John Speed family. On March 1, 1924, developer C.C. Heatt purchased 46.063 acres off Taylorsville Road and created the subdivision of Kingsley as an extension of the Strathmoor neighborhood. On December 21, 1939 Kingsley was incorporated as a sixth class city. Today, Kingsley has 175 single-family residences, 2 apartments, and 3 businesses.

We encourage you to take walks in our beautiful neighborhood. Many of our residents—especially when the weather is nice—enjoy the extensive sidewalk system that fronts all Kingsley properties. Stretch your legs, burn some calories, and meet the neighbors. (Please don't forget to pick-up after your pets and to follow all animal control regulations, including leash laws.) Also, be sure to take advantage of our park. It's a great place to toss a football or to let the little ones expend some energy.

We hope you enjoy living in Kingsley. Please do not hesitate to call the mayor or one of your city commissioners should you have any comments or concerns.

The Mayor and Commissioners of the City of Kingsley

Please note: this copy of Kingsley's handbook will obviously not reflect any changes that have occurred since its publication (new city officials, new or amended ordinances, etc.); for the most recent edition of the city's handbook, please see Kingsley's website: www.cityofkingsley.org

SERVICES

Garbage, Recycling, Yard Waste

Garbage, recycling, and yard waste collection for the City of Kingsley are contracted through Waste Management of Kentucky. All services are from the curb and must be out by 6:00 a.m. on Tuesday. When a holiday falls on Tuesday, the collection will be delayed by one day.

Garbage/Trash Collection

Regular household garbage is collected on Tuesdays. Waste Management will collect up to 5 standard garbage cans (30-32 gallons), or 10 standard garbage bags. Each family will be provided one 96 gallon wheeler from Waste Management. If your house does not have a wheeler, please contact Waste Management at 966-0117. The wheeler should stay with the house if you are moving from the city. Large and/or bulky items left at the curb (limited to 1 item per week; includes stoves, furniture, etc.) will be picked up on normal collection days. The following items will not be picked up: construction debris, hazardous materials, tires, batteries, liquids (such as oil or paint), and CFS's (such as freon).

Note: additional wheelers are available at the homeowner's expense.

Backyard Garbage Collection

If an elderly or disabled resident needs their garbage collected at the rear of their home, please call the mayor or one of our commissioners. The mayor or commissioner will contact Waste Management to arrange the service.

Recycling Collection

Recycling is collected on Tuesdays. Acceptable recycles include:

Paper and cardboard
metals (no automotive/plumbing parts; no paint cans; no electronics)
glass (no ceramics)
plastics

Place papers in paper bag or in the bottom of your recycling container to prevent papers from blowing out.

SERVICES—*continued*

Trash, Recycling, Yard Waste (cont'd.)

Yard Waste Collection

Yard waste is collected on Tuesdays, all year round. Yard waste includes grass, weeds, leaves, shrubbery, branches (not to exceed 3 inches in diameter or 4 feet in length). Yard waste must be placed in 30-32 gallon trash cans (up to 6) or in paper bags (up to 10) labeled “YARD WASTE”. Loose items should be bundled and should not exceed 50 pounds or 4 feet in length. Christmas Trees will be picked up on Tuesdays throughout the year.

If you have problems with trash, recycling, or yard waste collection, please call the appropriate Kingsley commissioner (see commissioner list on last page of this handbook) or Waste Management at 966-0117.

Police

The City of Kingsley contracts for supplemental police protection with Neighborhood Security and Asset Protection (NSAP), which provides for patrol by off-duty Louisville Metro Police officers in Metro Police cars.

If you have an emergency, please call 911. For non-emergency, please call 574-7111 (option 5).

Utilities

Street Lights: LG&E owns the street lights located throughout Kingsley. If a light is not working, please call LG&E Customer Service at 589-1444.

Drainage/Sewers: Questions regarding drainage or sewers should be directed to MSD Customer Service at 587-0603.

Water: Questions about your water service should be directed to Louisville Water Co. Customer Assistance at 583-6610.

PERMITS

Permits are required for the following:

- Any construction project that will require the movement over sidewalks or easements of materials in excess of 1000 lbs., or equipment in excess of 4000 lbs.
- Use of the park for a public gathering at which 25 or more persons are expected to attend
- The removal of any tree that has attained a height of 15 ft. or more

There are specific reasons for the requirement for each of these permits. Please feel free to call the mayor or one of the city commissioners to obtain a copy of the specific ordinance that authorizes the permit and explains the requirement. In general, permits are designed to protect sidewalks, streets, easements, and drainage against incidental damage caused by contractors performing work on your property. Some ordinances and attendant permits promote the preservation of a neighborhood aesthetic for the purposes of preserving property values and insuring that we have an attractive city in which to live.

Permits applications should be submitted and approved prior to the start of the project or activity.

All permit applications require submission of a deposit and a permit application fee. At the conclusion of the activity, the homeowner should notify the mayor or one of the city's commissioners (or, in the case of tree removal, a member of the tree board). After inspection to insure that no damage to public property has occurred and that the activity was in compliance with the appropriate ordinance, the deposit will be refunded.

For a permit application, please call the mayor or a city commissioner, or download the application from our website (www.cityofkingsley.org).

CITY ACTIVITIES

Kingsley Easter Egg Hunt



The annual Kingsley Easter Egg Hunt is held on the Saturday before Easter Sunday. It is a Kingsley tradition that is much enjoyed by the neighborhood's youngsters. Children gather at the flagpole and await the official start of the hunt. There are picture taking opportunities with the Easter Bunny and most kids cart home an ample bounty of candy-filled eggs.

Kingsley Halloween Parade

The annual Halloween Parade, held on the Sunday preceding Halloween, is another family-favorite activity. The parade route starts at the park and is only a couple of blocks long (easy on the legs of the young and the not so young). Candy is handed out to our young walkers at the end of the parade.



Picnic in the Park



Kingsley's annual Picnic in the Park celebration is held on the second Sunday of September. Entertainment and door prizes are provided by local businesses. Come meet your neighbors and share a delicious meal provided by the city. The Arbor Day celebration is held in conjunction with the picnic. It's a great opportunity to learn about trees and how to care for them.

Yard Sale

The annual Kingsley Yard Sale is held on the first Saturday of June. Clean out your basement and garage and pocket some cash.



TAXES

Ad Valorem Tax on Personal Property

By authority pursuant to statute, the City of Kingsley annually enacts an ordinance that authorizes the collection of an Ad Valorem tax for the purpose of funding its general operation.

As of this writing, the Ad Valorem tax rate is \$.33 per one hundred dollars (\$100) valuation of property assessed for taxation. Payment is per the following schedule:

- Discount of 4% if paid on or before July 31st
- Net bill if paid during August
- 10% penalty if paid during September
- 12% penalty if paid during October
- 12% penalty plus 1% interest per month if paid after October 31st
- Penalties are cumulative; if a suit for collection is initiated, the delinquent taxpayer must bear the burden of all costs associated with the suit, including court costs and attorney fees.

Payments should be made to: City of Kingsley

Payments should be mailed to: City of Kingsley
P.O. Box 5515
Louisville, KY 40255-0515

Note: Jefferson County also has a property tax; their bills are mailed to residents in November.

TAXES—*continued*

Tax Delinquency Announcement Policy

The city commissioners have authorized the city to publish announcements regarding taxes per the following schedule:

- June – A reminder will appear in the Summer newsletter that tax bills will be mailed on or shortly after July 1st and that tax payments are due in full by August 31st.
- September – A reminder will appear in the Fall newsletter that any unpaid taxes are now delinquent.
- October – Delinquent tax payers will receive a personal letter in which warning is given that the names and addresses of tax payers delinquent at the time of its publication will appear in the Winter newsletter (published in late December) and every newsletter thereafter until all taxes and penalties are paid.
- December – The names and addresses of delinquent tax payers will be published in the Winter newsletter and all subsequent newsletters until taxes and penalties are paid.
- March (of the following year) – If taxes and penalties are unpaid as of March 1st of the year following the tax year, a lien against the property and a suit for collection will be filed.

Please insure that your property taxes are paid on time. The city expects and depends on prompt payment of taxes to maintain the economic health of our community.

ORDINANCES

Listed below are highlights of some of Kingsley's most commonly referenced ordinances. A list of all active Kingsley ordinances can be found on the city's website (www.cityofkingsley.org).

Note: all Louisville Metro ordinances are applicable to Kingsley residents.

City Government:

- City officials do not participate in primary elections
- The commissioners' terms are two years; the mayor's term is four years

Fire Lanes:

- Parking on all streets is restricted to one side of the street (per signage) to allow easier access for emergency vehicles.

Parking:

Parking is prohibited:

- in front yards and easements (other than on a paved driveway)
- across sidewalks
- for purposes of advertising or displaying a vehicle for sale
- for purpose of performing repairs, except as necessitated by emergency
- wherever traffic control signs prohibit parking

Trees:

- A Tree Removal Permit is required for the removal of any tree. To insure protection of sidewalks and drainage during removal, a \$300 refundable deposit must accompany the permit. There are special regulations concerning the removal of a tree in a front yard or easement. All debris, including the stump, must be removed. Trees removed from a front yard or easement must be replaced within 9 months. Trees taken from backyards require a permit but do not have to be replaced.

Sidewalks:

- Residents must keep sidewalks in good repair and free of debris and snow/ice

ORDINANCES—*continued*

General Construction:

- A property owner intending to make any modification or improvement to existing property that will involve the movement of materials in excess of 1000 lbs. or equipment in excess of 4000 lbs. must submit a construction permit application, a non-refundable application fee of \$10.00, and a \$300.00 refundable deposit. (If project brings no damage to public property, deposit is refunded at conclusion of project.)

Nuisances:

The following conditions are considered to be unlawful public nuisances:

- obstructions of streets, sidewalks, and sewers
- keeping dangerous or noisy animals
- dogs not restrained by a leash
- failure to remove animal feces from public/neighbors' property
- failure to appropriately maintain exterior of property
- renovation/construction projects not completed within reasonable time
- accumulation of junk/garbage/debris
- allowing emission of offensive odors
- burning of leaves or other landscape waste
- allowing conditions that promote infestation of rats or other pests
- use of non-consumer fireworks
- excessively loud music/noise
- excessive growth of weeds, grass, or other vegetation
- junked motor vehicles within ordinary public view
- boats, trailers, and RV's parked for more than 7 days in area other than rear of property

Enforcement and Penalties:

Included in these ordinances are provisions for their enforcement and the collection of penalties. Please note that the above list represents only the most commonly referenced ordinances and is not an all-inclusive list of active ordinances. If you need a copy of or have a question concerning an ordinance, please contact the mayor, city clerk or a city commissioner. The full text of Kingsley's active ordinances can be found on the city's website (www.cityofkingsley.org).

TREES

Tree City USA

On February 24, 2003, the National Arbor Day Foundation approved Kingsley's application, submitted through the KY Department of Forestry, to receive formal status as a Tree City USA, a recognition that contributes to our community's pride, and puts us in touch with other communities and resources that can help the City of Kingsley implement and improve its tree management program. The city applies for the Tree City USA designation annually.

Tree Board

The Tree Board of the City of Kingsley was established by ordinance on December 7, 2002. The board members are appointed by the mayor, subject to approval by city commissioners. (Note: please consider serving on the Tree Board or volunteering for special projects; it's a great way to lend a hand and meet new friends.)

Purpose of the Tree Board

The Tree Board was established after it was noted that many of the older trees in Kingsley were dying or in poor health. The board's purpose is to promote the environmental, economic, community and social benefits that healthy, carefully selected trees and plants provide. The board is also responsible for proper management of our city's trees through a comprehensive urban forestry plan. All plantings on city property follow this plan. The Tree Board also spends considerable time keeping our park looking great!

Tree Grants

Check with the Tree Board to see if funds are available for tree plantings in front yards and easements, or, in the case of residents on corner lots, side yards/easements.



VOLUNTEERING OPPORTUNITIES

How would you like to meet your neighbors, make some new friends, and help your community at the same time? All small communities are dependant on the kindness of neighbors and the willingness of their residents to pitch in and help out, and there is no better way to get to know new faces and forge new friendships. Please consider volunteering through one of the opportunities listed below:

City Officials

City commissioners serve two year terms and the mayor serves a four year term. Responsibility for the various functions and activities that keep the city running are divided among the commissioners, but there is much flexibility to accommodate individual strengths and interests.

Tree Board

The Tree Board promotes the esthetic, environmental, and economic benefits of having a neighborhood that maintains a rich and diverse population of healthy trees. They are also very active in making sure that the park stays a safe and attractive place for the enjoyment of persons of all ages (pets, too!). Please consider serving on the tree board or volunteering some of your time to help out in the park and the traffic islands that dot the neighborhood.

Neighborhood Activities

The city is also often looking for volunteers to help with a variety of miscellaneous activities (hanging Christmas decorations, spreading mulch in the park, organizing and supporting the Halloween parade and the Easter Egg hunt, spring and fall neighborhood cleanups, etc.). Please consider giving a helping hand and a few hours of your time.

For information about serving in any of these positions, or about any of our many volunteer activities, please call the mayor or one of your city commissioners.

CITY OFFICIALS

If you have any questions or comments about services, ordinances, or any other matter related to the City of Kingsley, please call one of the following:

Mayor: Becky Beld 452-6478
City Clerk: Mary Lynn Neat..... 458-8737
Treasurer: Tom Schlindwein..... 548-1834

Commissioners:

Each commissioner has his/her own areas of responsibility. Please feel free to call them if you have concerns specific to their responsibilities.

Beryl Ward (Facebook, email alerts, lawn care)..... 552-2555
Chris McCoy (trash/recycling, website)..... 456-2705
Jayne Schneider (signs, special events, clean-up days)..... 459-2358
Ron Peron (newsletter, street repairs/repaving, sidewalks)..... 805-1127

Tree Board:

Susan Melcher, Co-Chair 459-0802
Phyllis Breuer, Co-Chair 452-2515
Julio Campo..... 459-5253
Lynn Smuskiewicz..... 451-9672

CITY COUNCIL MEETINGS

City council meetings are held on the first Thursday of each month at the First Capital Bank of Kentucky (Bardstown Road & Gladstone Avenue). Meetings start at 7:00 p.m. Residents are always welcome to attend.

Any person who desires to be heard at a city meeting can submit their name to the mayor in writing, or call the mayor or one of the commissioners, not less than 48 hours in advance of the next city meeting; all speakers should briefly state the nature of the topic on which they desire to be heard.